

**You can get into this job through:**

- a university course
- a college course
- an apprenticeship
- working towards this role

**Average salary**

£23,000 - Starter

£32,000 - Experienced

**Typical working hours each week**

35-40

*You could occasionally work evenings and early mornings*

**Nursery Manager**

**You'll usually need:**

- University - at least 1 A level, or equivalent, for a foundation degree & 2 to 3 A levels, or equivalent, for a degree
- College - 4 or 5 GCSEs at grades 9 to 4 (A\* to C), or equivalent, for a level 3 course
- Apprenticeship - English and maths (A\* to C), or equivalent, for an advanced apprenticeship

**You can do:**

- You can do a foundation degree or degree in child development or a related subject
- You could start by doing a Level 3 childcare qualifications, they must be at least level 3 if you want to become a manager.
- You could complete an early years lead practitione/senior practitioner higher apprenticeship.

**Skills and knowledge. You'll need:**

- knowledge of teaching and the ability to design courses
  - customer service skills
- the ability to accept criticism and work well under pressure
  - leadership skills
  - business management skills
  - sensitivity and understanding
- patience and the ability to remain calm in stressful situations
  - the ability to work on your own
- to be able to use a computer and the main software packages competently

**Day-to-day tasks. In this role you could:**

- create a safe and stimulating learning environment
- update parents and carers on children's progress
- work with colleagues to meet children's needs
  - check equipment is in good condition
- recruit staff and develop the nursery team
- manage a budget & arrange marketing materials
- keep records and create management reports
- work within environmental & health and safety regulations
- keep up to date with developments in early years care
- build relationships with parents, carers, and professionals
- make sure the nursery meets Ofsted and EYFS standards

**Nursery managers run early years childcare centres, providing day care for babies and young children from birth to 5 years.**

**Career tips & Progression**

- With experience, you could become an area manager and look after the work of a number of nurseries. You might also think about setting up your own private nursery. Ofsted has information on how to do this.
- You could become a trainer or training assessor for people studying for childcare qualifications. You could also move into nursery inspection.
- Taking a higher education qualification in early years or child development could help you move into teaching, children's nursing or social work.

**Further Information**

- You can get more advice about careers in early years education and training from:

<https://www.pacey.org.uk/working-in-childcare/nurseries/>

<https://www.ndna.org.uk/NDNA/Community/myNDNA/career-childcare-early-years.aspx>