

**Learn**  
**PLUS US**

Level 2

**Housing &  
Property  
Management  
Assistant**

Apprenticeship

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# Housing & Property Management Assistant

## LEVEL 2

**This apprenticeship is suitable for new entrants to the property management role. It is a customer facing role, primarily responsible for the administrative work needed to support the creation and sustainment of successful tenancies and leaseholds in both social and private housing sectors.**

Apprentices working towards this level are likely to be in the following roles:

- Housing assistant
- Customer services assistant
- Lettings negotiator
- Lettings assistant
- Assistant property manager (without portfolio)
- Revenues assistant
- Housing administrator

The apprenticeship prepares an individual for a range of general housing/property management duties leading to professional/management roles.

## ENROLMENT TIMELINE

Learn Plus Us believe in “right learner, right course”. By that we mean it is crucial that all apprentices are accurately matched to an apprenticeship programme that suits their job description, their prior learning and ability to achieve all aspects of the course. Therefore, anyone wishing to enrol on one of our apprenticeship programmes must complete the following steps to confirm eligibility:

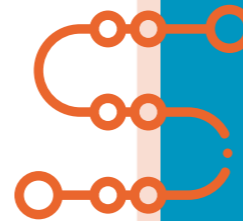
Potential apprentices will attend an Information, Advice & Guidance (IAG) session with a member of our Client Engagement team to discuss their previous qualifications and experiences. They will also discuss their current job role as well as their aims and aspirations for the future. This session allows us to ensure that they are matched to a suitable apprenticeship programme. IAG sessions also provide information about the apprenticeship programme, including; Functional Skills, Off the Job training and End Point Assessment. Following this, they will be sent a welcome email with enrolment details. The email will include a link to Century; our dedicated Maths & English platform where they will be invited to complete some initial assessments.

They will then attend a sign-up session with one of our enrolment administrators. During this session they will be guided through the application process, which includes:

- An application form
- Initial assessments (Maths & English)
- Skill Scan
- This is Me form
- Additional Learning Support Application (if required)

Once the sign-up session is complete, the potential apprentice will attend their first teaching and learning session. An individualised training plan is created and shared with the apprentice and their employer confirming their planned start and end dates of the apprenticeship, all learning modules to be delivered along with the planned hours for these and the chosen End Point Assessment organisation.

Learning will commence from the planned start date, and they will be supported throughout the duration of their programme to **learn, achieve and excel**.



# Apprenticeship Journey (example)



## HOUSING & PROPERTY MANAGEMENT ASSISTANT (LEVEL 2)

These learning topics will be delivered via webinar sessions with your trainer. They will be via the Microsoft Teams platform and will be a maximum of two hours.



# Course Content

Session Title & Month/s	“Intent” (Session Contents) Knowledge, Skills, Behaviours & Functional Skills	“Impact” (Learner will be able to)	“Off-the-Job Training”
<b>1</b> Professional Development & Time Management	<ul style="list-style-type: none"> <li>Organise and plan work in a flexible manner to ensure tasks are prioritised and completed within agreed timescales.</li> </ul> <b>Functional Skills</b> <ul style="list-style-type: none"> <li>Respond effectively to detailed questions</li> <li>Communicate information, ideas and opinions clearly and accurately on a range of topics</li> <li>Express opinions and arguments and support them with evidence</li> <li>Identify meanings in texts and distinguish between fact and opinion</li> <li>Recognise that language and other textual features can be varied to suit different audiences and purposes</li> <li>Spell words used most often in work, study and daily life, including specialist words</li> <li>Communicate information, ideas and opinions clearly, coherently and accurately</li> </ul>	<ul style="list-style-type: none"> <li>Have a focussed approach to career development</li> <li>Be able to manage time m for effectively and become more productive</li> <li>Will be able to use number skills to support the setting with everyday tasks</li> <li>Will be able to communicate ideas to colleagues</li> <li>Will be able to respond effectively to questions</li> <li>Will be able to use correct tense for observation writing</li> </ul>	Complete One file course; <ul style="list-style-type: none"> <li>Learner Induction Course</li> <li>On-Line Safety Course</li> <li>Continuous Development Course</li> <li>Review different job descriptions within the business.</li> </ul>
<b>2</b> Organisation polices and procedures	<ul style="list-style-type: none"> <li>Know the principles, policies and practices of the organisation in terms of customer care, complaints handling, employee code of conduct, team working, risk assessments, personal safety, data protection, health and safety, equality and diversity, safeguarding and business communications.</li> </ul> <b>Functional Skills</b> <ul style="list-style-type: none"> <li>Follow and understand discussions and make contributions relevant to the situation and the subject</li> <li>Use appropriate phrases, registers and adapt contributions to take account of audience, purpose and medium</li> <li>Respect the turn-taking rights of others during discussions, using appropriate language for interjection</li> <li>Use reference materials and appropriate strategies (e.g., using knowledge of different word types) for a range of purposes, including to find the meaning of words</li> <li>Write text of an appropriate level of detail and of appropriate length to meet the needs of purpose and audience</li> </ul>	<ul style="list-style-type: none"> <li>Learners will understand their company's organisation policies and procedures, know where the polices are stored. Will know their own responsibilities whilst carrying out their job role.</li> <li>Will be able to keep themselves and others safe</li> <li>Will be able to guide customers to organisation complaints procedures</li> <li>Will be able to approach team member or department for safeguarding, health and safety, employees' rights, equality and diversity</li> <li>Will be able to use number skills to support the setting with everyday tasks</li> <li>Will be able to take part in discussions to explain own organisation policies and procedures</li> <li>Will be able to identify the main points of policies</li> <li>Will be able to use correct tense for observation writing</li> <li>Will be able to use command verbs to explain and describe the policies</li> </ul>	Research own organisation policies and procedures. Independent research on lone working  Shadow customer services to understand the complaints policy.  8-16 hours
<b>3</b> Housing Context	<ul style="list-style-type: none"> <li>Know the current and historical context of the housing market, including social and affordable housing, private rented and owner occupation.</li> </ul> <b>Functional Skills</b> <ul style="list-style-type: none"> <li>Understand organisational and structural features and use them to locate relevant information (e.g. index, menus, subheadings, paragraphs) in a range of straightforward texts</li> <li>Infer from images meanings not explicit in the accompanying text</li> <li>Write text of an appropriate level of detail and of appropriate length to meet the needs of purpose and audience</li> <li>Use format, structure &amp; language appropriate for audience &amp; purpose</li> </ul>	<ul style="list-style-type: none"> <li>Will know the key historical moments of history such as Right to Buy, Town &amp; Country Planning Act. Introduction to social housing.</li> <li>Will know the movement from private rented to social housing.</li> <li>Will know the different forms of tenure</li> <li>Will be able to use statistics to show market trends</li> <li>Will be able to read and extract information</li> <li>Will be able to respond effectively to questions</li> <li>Will be able to use correct tense for observation writing</li> </ul>	Research the Ronan Point and Grenfell and look at how building regulations have changed as a result of these incidents.  Research different market adverts for private and rented sector  Research document housing through the years to appreciate the different ways homes were built.  Research local demographics of housing tenure  16-20 Hours
<b>4</b> Customers & Diversity	<ul style="list-style-type: none"> <li>Know the diversity of the communities which the business serves.</li> <li>Demonstrates a responsive approach to customer and client needs and has an awareness of the organisation's impact on customers and their lives.</li> </ul> <b>Functional Skills</b> <ul style="list-style-type: none"> <li>Recognise vocabulary typically associated with specific types and purposes of texts</li> <li>Write consistently and accurately in complex sentences, using paragraphs where appropriate</li> </ul>	<ul style="list-style-type: none"> <li>Be able to deliver a professional service to a diverse range of customers.</li> <li>Be able to identify service provisions for a range of diverse customers.</li> <li>Be able to sign post customers to other divisions of the business</li> </ul>	Street check for neighbourhood statistics  Research 2021 census data  Research the organisation customer profiling  Work shadowing in customer service departments  Understanding the customer demographic and identify local demographics  16-20 Hours
<b>5</b> Range of Services	<ul style="list-style-type: none"> <li>Know the range of housing services. For example, repairs and maintenance, allocations, lettings, tenancy sustainment, financial and social inclusion, energy efficiency and waste management, tenancy sustainability, anti-social behaviour, care and housing support services, rents and fees, service charges and portfolio accounts, and community involvement.</li> <li>Apply a range of customer service skills in order to provide a professional, accurate, timely, ethical and non-judgemental front line service which meets the needs of a diverse range of customers and stakeholders.</li> <li>Uses appropriate levels of skill and judgment to understand the needs of vulnerable individuals and groups (including those with complex needs) and respond accordingly.</li> <li>Demonstrate appropriate communication skills to enable timely identification and/or resolution of issues for customers and appropriate signposting to other colleagues and/or partner agencies.</li> <li>Work collaboratively with colleagues and partners to achieve individual, team and business targets.</li> <li>Use a variety of methods to identify, collect and communicate technical and other information in a confident and effective manner.</li> </ul> <b>Functional Skills</b> <ul style="list-style-type: none"> <li>Number Skills and Rounding</li> <li>Decimals</li> <li>Percentages and Calculations</li> <li>Fractions</li> </ul>	<ul style="list-style-type: none"> <li>Will be able to provide customers with information about the services that are provided within the organisations.</li> <li>Identify the different types of services that are provided by different housing organisations.</li> <li>Be able to communicate to customers in a timely manner and resolve queries/ issues.</li> <li>Will be able to sign post customers that need additional support from other colleagues or departments.</li> <li>Be able to calculate rent arrears and arrange payment plans to sustain tenancies.</li> <li>Be able to calculate benefit entitlement.</li> <li>Will be able to calculate the overall cost of renting a property.</li> <li>Be able to accurately describe property particulars to market properties.</li> </ul>	Work shadowing different departments of the business to understand the different services.  Research two different housing organisations and compare the services  16-20 Hours

<p><b>6</b></p> <p>Assets: Housing Maintenance and repairs</p>	<ul style="list-style-type: none"> <li>Know the social and physical context of estates/neighbourhoods and how to report defects, common problems, health and safety issues and repairs to dwellings.</li> <li>Understand and be able to use a variety of methods to collect and present information such as resident, neighbourhood and property data in an effective manner. Information and data must be collected, recorded and presented accurately.</li> <li>Be able to apply a range of customer service skills in order to provide a professional, accurate, timely, ethical and non-judgemental front-line service which meets the needs of a diverse range of customers and stakeholders.</li> </ul> <p><b>Functional Skills</b></p> <ul style="list-style-type: none"> <li>Probability</li> <li>Statistical Measures</li> <li>Perimeter and Area including circles</li> </ul>	<ul style="list-style-type: none"> <li>Will be able to describe the basic principles of good neighbourhood management.</li> <li>Will be able to describe how to report repairs and defects.</li> <li>Will be able to describe the relevant requirements of health and safety acts and policies, for housing management and maintenance.</li> <li>Will be able to identify health and safety hazards to the area and to individuals within the area.</li> <li>Will be able to use internal system to search, record and collect historical information.</li> <li>Will know how neighbourhoods are designed to meet community safety.</li> </ul>	<p>Research Broad water Farm Estate</p> <p><a href="#">Click here to read resources</a></p> <p>Work shadow property management team on inspections</p> <p>Research and understand to understand crime and anti-social behaviour issues within the community.</p> <p>Complete internal training on asbestos, knotweed, legionella and damp.</p> <p>16-20 Hours</p>
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<p><b>7</b></p> <p>Property &amp; Tenancy Management</p>	<ul style="list-style-type: none"> <li>Know the principles and practices of relevant landlord and tenant law, applicable Codes of Practice and relevant legal frameworks or know where and/or who to ask if they are unsure.</li> <li>Demonstrate effective and appropriate communication skills to enable timely identification and resolution of issues (breach of contract etc). Be able to signpost customers who need additional support to other colleagues, partner agencies</li> </ul> <p><b>Functional Skills</b></p> <ul style="list-style-type: none"> <li>Reading &amp; interpreting legal agreements and legislative text.</li> <li>Be able to calculate notice periods based on fixed or periodic tenancies.</li> </ul>	<ul style="list-style-type: none"> <li>will be able to describe the main provisions of data protection, safeguarding and other relevant legislation as it applies to housing and property management</li> <li>-know the basic requirements of a contract and the special provisions relating to housing/property contracts.</li> <li>Will be able to search customers contracts</li> </ul>	<p>Research organisations tenancy contracts Shadow repairs team</p> <p>16-20 Hours</p>
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<p><b>8</b></p> <p>Quality standards</p>	<ul style="list-style-type: none"> <li>Know the quality standards of the business. Examples include standards of the neighbourhood, property, building and customer service.</li> <li>Know the principles and practices of relevant landlord and tenant law, applicable Codes of Practice and relevant legal frameworks or know where and/or who to ask if they are unsure.</li> <li>Demonstrate effective and appropriate communication skills to enable timely identification and resolution of issues.</li> <li>Be able to apply a range of administrative skills in order to support a range of housing and property related services.</li> <li>Be able to signpost customers who need additional support to other colleagues, partner agencies. Understand and be able to use a variety of methods to collect and present information such as resident, neighbourhood and property data in an effective manner. Information and data must be collected, recorded and presented accurately</li> <li>Effective use of IT equipment and software, including housing and property management software. The appropriate use of housing and property related work equipment.</li> </ul> <p><b>Functional Skills</b></p> <ul style="list-style-type: none"> <li>Scale Diagrams</li> <li>Measures</li> <li>Algebra</li> </ul>	<ul style="list-style-type: none"> <li>Will be able to list the relevant codes of practice and published standards covering the social and private rented sectors</li> <li>Will be able to advise customers on the internal and external complaints procedure including Redress schemes.</li> <li>Will be able to use in house systems to search for information on customer properties and identify types of contracts.</li> <li>Will be able to communicate the external complaints procedures to customers.</li> <li>Will be able to provide customers with legislation requirements as part of the contract.</li> <li>Will be able to carry out administration duties to collect and record up to date information and will be able to use the tools and equipment safely.</li> <li>Will be able to create scale drawings of rooms in the setting</li> </ul>	<p>Research 'Shelter' and Landlords required standards</p> <p>Receive coaching from line manager to understand organisations quality targets</p> <p>16-20 Hours</p>
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<p><b>9</b></p> <p>Housing &amp; Property Legislation</p>	<ul style="list-style-type: none"> <li>Know the principles and practices of relevant landlord and tenant law, applicable Codes of Practice and relevant legal frameworks or know where and/or who to ask if they are unsure.</li> </ul> <p><b>Functional Skills</b></p> <ul style="list-style-type: none"> <li>Communicate information, ideas and opinions clearly and effectively, providing further detail and development if required</li> <li>Express opinions and arguments and support them with relevant and persuasive evidence</li> <li>Use language that is effective, accurate, appropriate to context and situation</li> <li>Identify the different situations when the main points are sufficient and when it is important to have specific details</li> <li>Punctuate writing correctly using a range of punctuation markers</li> </ul>	<ul style="list-style-type: none"> <li>Know the codes of practices that are required within the housing sector.</li> <li>Will know the role of the regulator</li> <li>Will understand the professional bodies that support the housing sector.</li> <li>Will be able to use correct punctuation when writing reports.</li> </ul>	<p>Research legal framework for housing organisations Work shadow other departments for legislation</p> <p>16-20 Hours</p>
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<p><b>10</b></p> <p>Customer Service</p>	<ul style="list-style-type: none"> <li>Be able to apply a range of customer service skills in order to provide a professional, accurate, timely, ethical and non-judgemental front line service which meets the needs of a diverse range of customers and stakeholders.</li> <li>Demonstrate effective and appropriate communication skills to enable timely identification and resolution of issues. Be able to signpost customers who need additional support to other colleagues, partner agencies.</li> <li>Understand and be able to use a variety of methods to collect and present information such as resident, neighbourhood and property data in an effective manner. Information and data must be collected, recorded and presented accurately.</li> </ul> <p><b>Functional Skills</b></p> <ul style="list-style-type: none"> <li>Make relevant and constructive contributions to move discussion forward</li> <li>Adapt contributions to discussions to suit audience, purpose, medium</li> <li>Interject &amp; redirect discussion using appropriate language &amp; register</li> <li>Compare information, ideas and opinions in different texts, including how they are conveyed</li> <li>Identify implicit and inferred meaning in texts</li> <li>Use correct grammar (e.g. subject-verb agreement, consistent use of a range of tenses, definite and indefinite articles) and modality devices</li> <li>Spell words used in work, study and daily life, including a range of specialist words</li> </ul>	<ul style="list-style-type: none"> <li>Will be able to use mathematical skills to solve problems.</li> </ul>	<p>Researching of customer statistics Collecting feedback from customers</p> <p>Shadow Customer Service Team</p> <p>16-20 Hours</p>
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<p><b>11</b></p> <p>Team Working</p>	<ul style="list-style-type: none"> <li>Work with internal colleagues and external partners to achieve individual, team and business targets. Work with colleagues to identify solutions to problems, appreciate the importance of team working and where they fit within the team.</li> <li>Organise and plan work in a flexible manner to ensure tasks are prioritised and completed within agreed timescales</li> </ul> <p><b>Functional Skills</b></p> <ul style="list-style-type: none"> <li>Understand relationship between textual features &amp; devices, how they can be used to shape meaning for different audiences purposes</li> <li>Use a range of reference materials and appropriate resources</li> <li>Understand organisational features and use them to locate relevant information in a range of straightforward and complex sources</li> <li>Communicate information, ideas and opinions clearly, coherently and effectively</li> <li>Write text of an appropriate level of detail and of appropriate length to meet the needs of purpose and audience</li> <li>Organise writing for different purposes using appropriate format and structure</li> </ul>	<ul style="list-style-type: none"> <li>Will be able to work with colleagues and external organisations to meet the organisations requirements.</li> </ul>	<p>Attend team meetings</p> <p>Complete Onefile Team Building course</p> <p>Attend team building events in workplace</p> <p>16-20 Hours</p>
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<p><b>12</b></p> <p>Presentation Skills</p>	<ul style="list-style-type: none"> <li>Effective use of IT equipment and software, including housing and property management software. The appropriate use of housing and property related work equipment.</li> </ul> <p><b>Functional Skills</b></p> <ul style="list-style-type: none"> <li>Analyse texts, of different levels of complexity, recognising their use of vocabulary and identifying levels of formality and bias</li> <li>Follow an argument, identifying different points of view and distinguishing facts from opinions.</li> <li>Identify different styles of writing and writer's voice</li> <li>Convey clear meaning and establish cohesion using organisational markers effectively</li> <li>Use different language &amp; register persuasive techniques, supporting evidence, specialist words, suited to audience and purpose.</li> <li>Construct complex sentences consistently and accurately, using paragraphs where appropriate</li> </ul>	<ul style="list-style-type: none"> <li>Will be able to collect and represent data in the setting</li> <li>Will be able to present information in correct format</li> </ul>	<p>Presentation design</p> <p>Complete reflective practice course on One File</p> <p>View YouTube &amp; Ted Taks for presentation do and don'ts</p> <p>16-20 Hours</p>
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<p><b>13</b></p> <p>Communication</p>	<ul style="list-style-type: none"> <li>Communication skills</li> <li>Interpersonal skills</li> <li>Body language</li> </ul> <p><b>Functional Skills</b></p> <ul style="list-style-type: none"> <li>Convey clear meaning and establish cohesion using organisational markers effectively</li> <li>Use different language &amp; register persuasive techniques, supporting evidence, specialist words, suited to audience and purpose.</li> <li>Construct complex sentences consistently and accurately, using paragraphs where appropriate</li> </ul>	<ul style="list-style-type: none"> <li>Be able to articulate information</li> <li>Be confident in ability to discuss subjects</li> <li>Be a more confident member of a team</li> <li>An asset to the organisation</li> </ul>	<p>Review report</p> <p>16-20 Hours</p>
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# GATEWAY & EPA

Session Title / Months	"Intent" (Session Contents)
<p><b>14</b></p> <p><b>15</b></p> <p><b>16</b></p> <p>GATEWAY &amp; EPA</p>	<ul style="list-style-type: none"> <li>Apprentice Showcase</li> <li>30-minute interview based on the EPA Showcase Report</li> <li>Practical Observation</li> <li>90-minute observation</li> <li>Professional Discussion</li> <li>60-minute professional discussion</li> </ul>





# END POINT ASSESSMENT INFORMATION

## WHAT IS GATEWAY?

**Gateway is triggered when the apprentice has achieved all knowledge, skills and behaviours set out in the assessment plan, has been on programme for a minimum of 1 year and 1 day and the apprentice, employer and training provider feel the apprentice is ready for their EPA. The gateway period is dependent on the chosen EPAO and the standard being studied, and this allows the apprentice to prepare and agree a date with the EPAO to when the assessments will take place.**

Note: Gateway can only be achieved once the following has been met:

English and Maths at Level 1 (or equivalent) must be achieved

Completion of knowledge, skills and behaviours

Minimum off the job training recorded

Gateway declaration signed by apprentice, line manager and apprenticeship tutor



## WHAT IS END POINT ASSESSMENT?

End Point Assessment (EPA) is the final stage of an apprenticeship and it is made up of a range of synoptic assessments which are completed at the end of the apprentice's learning, once they have achieved gateway requirements. EPA takes place to ensure the apprentice has the knowledge, skills and behaviours outlined in the apprenticeship standard in order to be occupationally competent. Assessments have been designed by employers

in the sector and will be conducted by an Independent End Point Assessor (IEPA) who works for an End Point Assessment Organisation (EPAO). All assessments must be passed for the apprentice to achieve. Once the apprentice has completed all of their assessments, they will be awarded an overall grade (depending on the apprenticeship programme). This will either be **Fail, Pass or Distinction**.

### Assessments which form EPA activities - Level 2 Housing and Property Management Assistant

<b>Case Study</b>	5,000 words
<b>Interview</b>	60 minutes (15 mins presentation + 45 mins Q&A)

On completion of the apprenticeship, apprentices will be able to apply to the following for membership:

- Chartered Institute of Housing (CIH) at Member level.
- Association of Residential Letting Agents (ARLA) at Associate Grade or Member Grade (depending on length of service within the sector and within the organisation).





# DELIVERY



## WEBINARS

Delivered via the Microsoft Teams platform for a maximum of 2 hours. They may be delivered on an individual basis or with a group of apprentices. The tutor will deliver a session on a particular topic and you will have the opportunity to have input through discussion using the in-platform chat facility. These webinars count towards your off the job training and will also provide you with tasks to complete for your apprenticeship learning.



## 1:1 SESSIONS

Either face to face or remote via Microsoft Teams. This is dedicated time with your tutor to discuss your progress and any areas where you may feel you need extra support or guidance. Your tutor will also provide you with feedback on any work that has been set and guide you towards the next steps in your apprenticeship programme. Your tutor can also guide you towards additional resources to stretch your knowledge and understanding of relevant topics. Off the job training is reviewed to make sure you are on track to meet the minimum requirement. All other work set will be reviewed and any additional support provided if needed. If any assessments are planned to take place during the 1:1 visit these will be recorded and added to your OneFile portfolio as evidence towards completion of your apprenticeship.



## PROGRESS REVIEWS

These can either be face to face or remote and will require the involvement of your line manager. The reviews take place at least every 12 weeks and is intended to provide an update on progress towards completion of your apprenticeship. Your manager will provide input in order to make sure that the apprenticeship is meeting the needs of your employer and that you are gaining the skills, knowledge and behaviours to improve your working practices. Targets will be set for completion of varying tasks including; developing softer skills or enhancing your maths, English or digital skills. Reviews are usually recorded and then stored on OneFile.



## ONEFILE ONLINE COURSES

These online courses are designed to provide essential information to continue to stretch and challenge you throughout the apprenticeship. These courses can also contribute to your apprenticeship standard in conjunction with work set by your tutor. They will help build your knowledge and can expand your understanding of the industry, as well as contributing to your off the job training.

\*Please note that any webinars, 1:1 meetings and progress reviews will be recorded, and securely saved and stored to your OneFile account, where only you, your manager and Learn Plus Us staff involved in your training have access. These will not be shared outside of OneFile without your permission. Group webinars will also be recorded.

# ESOL SUPPORT



“Teaching for me is not just a job – it is a vocation, a mission, a quest. There is no bigger reward, in my opinion, than that of seeing your learners progress and achieve their goals!”

Ava, Senior ESOL tutor

At Learn Plus Us we are proud to have a highly skilled and dedicated ESOL team who are experienced at adapting their teaching to meet the specific English language needs for learners. Whilst we offer ESOL for Work courses separately to apprenticeship delivery, we do provide the option for apprentices to access ESOL support during their apprenticeship should they need it. We also offer in-house learning support for those with other additional learning needs or barriers to learning.

## SYSTEMS

OneFile is the e-portfolio for your Apprenticeship. This is where you will store your evidence, log your off-the-job-training, and track your progress towards achievement. Gone are the days of ring binders and plastic wallets, this is your one stop shop for Apprenticeship programmes.



CENTURY is an award-winning assessment, teaching and learning AI platform that has been developed by a team of experienced teachers, neuroscientists and technologists. This platform is where you will complete your initial assessments in English and Maths and it is used to determine the starting point for all potential apprentices. It will provide you with an individualised teaching and learning experience based on the results of your initial assessments.



## NEXT STEPS

Following successful completion of your apprenticeship, you will be able to progress to the following:

- Level 3 Housing & Property Manager apprenticeship
- Apprentices will be able to apply for professional body alignment set out in accordance with the Institute for Apprenticeships (IfATE).

More information can be found by [clicking here](#)



# INTERESTED?

If you are interested in starting your apprenticeship journey? Please contact us at [sales@learnplusus.co.uk](mailto:sales@learnplusus.co.uk).

## Learn Plus Us

North London Business Park  
Oakleigh Road South, New Southgate  
London, N11 1GN

Tel: 020 8444 4304  
[learnplusus.co.uk](http://learnplusus.co.uk)

Find @learnplusus on LinkedIn, Twitter,  
Instagram, and Facebook



Education & Skills  
Funding Agency



Apprenticeships



Department  
for Education